



# *The Role of a Proposer and Secunder*

1. Members proposing and seconding an applicant for membership will need to complete Section 3 of the Application Form. This needs to be lodged no less than 7 days prior to the interview.
2. The Proposer and Secunder needs to be in a playing category, over the age of 18 and must be well acquainted with the applicant. He/she will be responsible for introducing the new member to other members and ensure they follow the Club's By-laws.
3. The Membership Committee requests that the Proposer has played a round of golf with the applicant prior to the interview to ensure that the member they are introducing is familiar with the Club By-Laws, Golf Etiquette, rules, etc.
4. It is compulsory for the Proposer to accompany the person they are introducing, to an interview, which are held on the 1<sup>st</sup> Sunday (am) & 3<sup>rd</sup> Wednesday (pm) of each month.
5. If the Proposer is unable to attend the interview, he/she will need to immediately advise the Applicant and the Office and also arrange for the Secunder to attend.
6. If the applicant has a Proposer and a Secunder he/she will not be required to submit references.
7. If an applicant has a Proposer and no Secunder, he/she will be required to submit three written references.
8. Applicants not knowing any Kingswood member's, therefore do not have a Proposer or Secunder, must play a free round of golf with a Committee Member, or a member appointed by the Chairman of Membership to assess golfing ability, etiquette, rules, dress code etc. Three written references are also required.